

DECALOGUE OF RULES IN OUR APARTMENTS

FOR A PEACEFUL LIVING IN HARMONY AND AN ENJOYABLE STAY OF ALL OUR GUESTS

Common Areas Use

We kindly ask you to use all the common areas (living rooms, barbecues, swimming pool, green areas, Library lounge, pool table or tennis-table) in a respectful and considerate way with and toward the rest of the guests that may use them at the same time or that may be waiting for their turn. This way, all the guests will enjoy our facilities during their stay.

In case you are a group of guests with preference to use the Library lounge and Kitchen, and there are other guests out of your group staying in other apartments, the use of the inside living room of the building (in the entrance of the main building) will be available at their exclusive disposal. We helpfully ask you to respect their stay both in that such us in other common areas. Otherwise, we kindly would have to remind it.

Exclusivity of the use and enjoyment for guests

Those guests who receive some sporadic visit in our installations can do it with a maximum of 2 people per day and apartment, and as long as it has been requested and authorized in advance by the Headship of the complex. Under no circumstances these visitors are allowed to use the common areas such as the swimming pool and the private car park, unless they would had been authorized in advanced by the Headship of the complex.

Distribution of allowed areas to Eat

The only permitted areas to eat are: the apartments, barbecues areas, Library lounge (only when a group has the exclusivity of the use of this saloon) and outside tables. We appreciate you do not use other different areas than the before mentioned so that to respect the stay and enjoyment of the rest of our guests.

Lights, Air Conditioning and Heating

In order to try to improve our performance so that to take care of the environment, we kindly ask all of our guests to <u>remind switching off the lights of the apartments when going out</u>, as well as the <u>air conditioning</u> machines (unless you do need them turned on).

Please, <u>remember to close the doors and windows</u> if you use the air conditioning, and remember to do it particularly during the coldest periods because our installations have a central heating installed so that your stay would be as more comfortable as possible; this way you will not lose the warmth.

Use of Litter Baskets and Bins, and Ashtrays

We kindly ask all of our guests to use the littler baskets and bins, as well as ashtrays installed in both inside areas (common areas and apartments) and outside areas of our hotel facilities (library lounge, gardens, swimming pool, barbecues and car park). We all like to enjoy the stay in a clean place.

Division of Garbage in common areas

We like to be eco-friendly with our environment. For that reason, we kindly ask you, as much as possible, to divide the organic garbage from plastics and glass, especially if you are a group of guests that uses common



areas such as the barbecues. There are big rubbish bins for that purpose at your disposal; we will take care of removing and recycling them at the end of your stay.

Information for Smokers

We understand this is your relaxing and resting moment, and we do not wish you to prevent it, although we appreciate you would not smoke neither inside the apartments nor inside common areas because it is forbidden by law and for security and health reasons. It is allowed in the rest of private and common areas of our installations. Besides we kindly ask to use the available ashtrays to throw cigarette butts.

Be respectful with resting hours

In order not to disturb other clients who may stay in other apartments, as well as the neighbors of the adjoining plots, it is not allowed to make disturbing noises or to use a loud volume of the music, television or chats tone from 00h to 9h.

Board Games

Would you be interested in borrowing some of the available board games we have, you just need to let us know at Reception desk by leaving your name and apartment.

Pets

We know that your pet is part of your family and, for that reason, we offer the possibility to be with you during your stay at the fitted areas (ground floor apartments, common living-rooms and lounge, and outside areas). We just kindly ask you to take the necessary precautions and to be respectful and considerate toward the rest of guests and with the use of common areas. For security and health reasons, pets are NOT allowed to be in the swimming pool area, with exception of guide dogs.

Swimming pool Opening Season

The covered swimming pool will be available from the 16th of April until the 15th of June and from the 1st of September until the 15th of October.

The uncovered swimming pool will be available from the 16th of June until the 31st of August. These dates can be modified according to the weather of each season, as well as to carry out whatever maintenance works when it is necessary.

Check-out

As far as possible we like to be flexible with the maximum time our clients have to leave the apartment (5 p.m.). For that reason, in the event another guest would do the check-in of the apartment in the same day you leave it, the check-out has to be done before 12 a.m.; in that case, we will inform you in advance.

Thank you for your collaboration.

We hope this way all of you may enjoy a better and pleasant stay.

Would you have any query, we will be delighted to attend you.